

Auditing Procedures Report

Issued under P.A. 2 of 1968, as amended and P.A. 71 of 1919, as amended.

Local Unit of Government Type <input type="checkbox"/> County <input type="checkbox"/> City <input type="checkbox"/> Twp <input type="checkbox"/> Village <input type="checkbox"/> Other		Local Unit Name		County
Fiscal Year End	Opinion Date		Date Audit Report Submitted to State	

We affirm that:

We are certified public accountants licensed to practice in Michigan.

We further affirm the following material, "no" responses have been disclosed in the financial statements, including the notes, or in the Management Letter (report of comments and recommendations).

YES
NO

Check each applicable box below. (See instructions for further detail.)

1. ☐ ☐ All required component units/funds/agencies of the local unit are included in the financial statements and/or disclosed in the reporting entity notes to the financial statements as necessary.
2. ☐ ☐ There are no accumulated deficits in one or more of this unit's unreserved fund balances/unrestricted net assets (P.A. 275 of 1980) or the local unit has not exceeded its budget for expenditures.
3. ☐ ☐ The local unit is in compliance with the Uniform Chart of Accounts issued by the Department of Treasury.
4. ☐ ☐ The local unit has adopted a budget for all required funds.
5. ☐ ☐ A public hearing on the budget was held in accordance with State statute.
6. ☐ ☐ The local unit has not violated the Municipal Finance Act, an order issued under the Emergency Municipal Loan Act, or other guidance as issued by the Local Audit and Finance Division.
7. ☐ ☐ The local unit has not been delinquent in distributing tax revenues that were collected for another taxing unit.
8. ☐ ☐ The local unit only holds deposits/investments that comply with statutory requirements.
9. ☐ ☐ The local unit has no illegal or unauthorized expenditures that came to our attention as defined in the *Bulletin for Audits of Local Units of Government in Michigan*, as revised (see Appendix H of Bulletin).
10. ☐ ☐ There are no indications of defalcation, fraud or embezzlement, which came to our attention during the course of our audit that have not been previously communicated to the Local Audit and Finance Division (LAFD). If there is such activity that has not been communicated, please submit a separate report under separate cover.
11. ☐ ☐ The local unit is free of repeated comments from previous years.
12. ☐ ☐ The audit opinion is UNQUALIFIED.
13. ☐ ☐ The local unit has complied with GASB 34 or GASB 34 as modified by MCGAA Statement #7 and other generally accepted accounting principles (GAAP).
14. ☐ ☐ The board or council approves all invoices prior to payment as required by charter or statute.
15. ☐ ☐ To our knowledge, bank reconciliations that were reviewed were performed timely.

If a local unit of government (authorities and commissions included) is operating within the boundaries of the audited entity and is not included in this or any other audit report, nor do they obtain a stand-alone audit, please enclose the name(s), address(es), and a description(s) of the authority and/or commission.

I, the undersigned, certify that this statement is complete and accurate in all respects.

We have enclosed the following:	Enclosed	Not Required (enter a brief justification)		
Financial Statements	<input type="checkbox"/>			
The letter of Comments and Recommendations	<input type="checkbox"/>			
Other (Describe)	<input type="checkbox"/>			
Certified Public Accountant (Firm Name)		Telephone Number		
Street Address		City	State	Zip
Authorizing CPA Signature	Printed Name		License Number	

SOUTHEASTERN LIVINGSTON COUNTY
RECREATION AUTHORITY

ANNUAL FINANCIAL
REPORT

FOR THE YEAR ENDED JUNE 30, 2007

**SOUTHEASTERN LIVINGSTON COUNTY
RECREATION AUTHORITY**

AUTHORITY BOARD

Kim Tobin - President
Dan Mulvihill (At-large) - Vice President
Christine Vogt, Ph.D - Treasurer
Steve Holden (Alternate) - Secretary
Cathy Doughty
Tom Murphy
Mark St. Charles
Jon Stoppels
Dean Williams

AUDITORS

Pfeffer, Hanniford & Palka
Certified Public Accountants

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PFEFFER ■ HANNIFORD ■ PALKA
Certified Public Accountants

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September 13, 2007

To the Members of the Board
Southeastern Livingston County
Recreation Authority
7878 Brighton Road
Brighton, MI 48116

INDEPENDENT AUDITORS' REPORT

Dear Board Members:

We have audited the accompanying financial statements of the governmental activities of Southeastern Livingston County Recreation Authority, as of and for the year ended June 30, 2007, which collectively comprise of Southeastern Livingston County Recreation Authority's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Southeastern Livingston County Recreation Authority's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of Southeastern Livingston County Recreation Authority, as of June 30, 2007, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The Management's Discussion and Analysis and other required supplementary information on pages 6 through 9 and 28 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Pfeffer, Hanniford & Palka, P.C.

PFEFFER, HANNIFORD & PALKA
Certified Public Accountants

MANAGEMENT DISCUSSION
AND
ANALYSIS

Management Discussion and Analysis June 30, 2007

Within this section of Southeastern Livingston County Recreation Authority's annual financial report, the Authority's management is providing a narrative discussion and analysis of the financial activities of the Authority for the fiscal year ended June 30, 2007. This narrative discusses and analyzes the activity within the context of the accompanying financial statements and disclosures following this section. The discussion focuses on the Authority's primary government and, unless otherwise noted, component units reported separately from the primary government are not included.

Overview of the Financial Statements

Management's Discussion and Analysis introduces the Authority's basic financial statements. The basic financial statements include government-wide financial statements, fund financial statements, and notes to the financial statements. The Authority also includes in this report additional information to supplement the basic financial statements.

Government-wide Financial Statements

The Authority's annual reports include two government-wide financial statements. These statements provide both long-term and short-term information about the Authority's overall status. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in full accrual accounting and elimination or reclassification of internal activities.

The first of these government-wide statements is the Statement of Net Assets. This is the Authority-wide statement of position presenting information that includes all the Authority's assets and liabilities, with the difference reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Authority as a whole is improving or deteriorating. Evaluation of the overall health of the Authority may extend to various nonfinancial factors as well.

The second government-wide statement is the Statement of Activities which reports how the Authority's net assets changed during the current fiscal year. The design of this statement is to show the financial reliance of the Authority's distinct activities or functions on the revenues generated by the Authority.

Fund Financial Statements

A fund is an accountability unit used to maintain control over resources segregated for specific activities or objectives. The Authority uses funds to ensure and demonstrate compliance with finance-related laws and regulations. Fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting.

The Authority has one kind of fund:

Governmental funds are reported in the financial statements and encompass essentially the same functions as governmental activities in the government-wide financial statements except with a different focus on the financial activity. These statements report short-term fiscal accountability focusing on the use of spendable resources and balances of these resources available at the end of the year. They are useful in evaluating annual financing requirements of governmental programs and the commitment of spendable resources for the near-term. Since the focus of the government-wide financial statements includes a long-term view, a reconciliation of these fund balances has been completed to detail its relation to net assets.

Notes to the financial statements

The accompanying notes to the financial statements provide information essential to a full understanding of both the government-wide and fund financial statements.

Other information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information.

Financial Analysis of the Authority as a Whole

The Authority's net assets at the end of the fiscal year were \$ 169,984. This is a \$ 57,537 decrease over last year's net assets of \$ 227,521.

The following tables provide a summary of the Authority's financial activities and changes in net assets:

Summary of Net Assets

	Governmental Activities	
	6/30/2007	6/30/2006
Current and other assets	\$ 128,084	\$ 197,359
Capital assets	77,936	80,085
Total assets	206,020	277,444
Accounts payable	8,791	11,543
Deferred revenue	27,245	20,217
Compensated absences		18,163
Total liabilities	36,036	49,923
Net assets:		
Invested in capital assets, net of related debt	77,936	80,085
Unrestricted	92,048	147,436
Total net assets	\$ 169,984	\$ 227,521

Summary of Changes in Net Assets

	Governmental Activities	
	<u>6/30/2007</u>	<u>6/30/2006</u>
Revenues:		
Program revenues		
Charges for services	\$ 504,540	\$ 502,973
Operating grants and contributions	175,458	167,083
General revenues		
Interest income	<u>3,976</u>	<u>4,474</u>
Total revenues	683,974	674,530
Expenses		
Parks and recreation	<u>741,511</u>	<u>655,084</u>
Changes in net assets	(57,537)	19,446
Beginning net assets	<u>227,521</u>	<u>208,075</u>
Ending net assets	<u>\$ 169,984</u>	<u>\$ 227,521</u>

Financial Analysis of the Authority's Funds

The Authority decreased its fund balance by \$57,537 compared to a increase to fund balance in the prior year of \$19,446. The decrease is due primarily to decrease in program fees.

Southeastern Livingston County Recreation Authority has only one fund which reports all activity conducted by the Authority, the General Fund.

Capital Asset and Long-Term Debt Activity

The Authority purchased a 15' x 20' inflatable movie screen for \$7,195. They did not dispose of any capital assets during the year. In addition, there was no long-term debt issued during the year or any outstanding at year end.

General Fund Budgetary Highlights

The Authority approved a budget prior to the start of the fiscal year, and no amendments were made during the year.

Economic Conditions and Future Activities

The Authority continues to develop relationships with local business and organizations. These collaborative efforts help to offset programming expenses and minimize duplication of services.

The Brighton Area School District continues to be a primary partner.

Contacting the Authority's Financial Management

This report is designed to provide a general overview of the Authority's financial position and comply with finance-related regulations. If you have any further questions about this report or request additional information please contact Southeastern Livingston County Recreation Authority at 7878 Brighton Road, Brighton, MI 48116.

BASIC
FINANCIAL
STATEMENTS

GOVERNMENT-WIDE
FINANCIAL
STATEMENTS

SOUTHEASTERN LIVINGSTON COUNTY
RECREATION AUTHORITY
STATEMENT OF NET ASSETS
JUNE 30, 2007

	<u>Governmental Activities</u>
ASSETS	
Cash and cash equivalents	\$ 128,084
Capital assets - net of depreciation	<u>77,936</u>
Total assets	<u>206,020</u>
LIABILITIES	
Accounts payable	3,655
Accrued wages	5,136
Deferred revenue	<u>27,245</u>
Total liabilities	<u>36,036</u>
NET ASSETS	
Investment in capital assets, net of related debt	77,936
Unrestricted	<u>92,048</u>
Total net assets	<u><u>\$ 169,984</u></u>

The accompanying notes are an integral part of these financial statements.

PFEFFER, HANNIFORD & PALKA

Certified Public Accountants

SOUTHEASTERN LIVINGSTON COUNTY RECREATION AUTHORITY
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2007

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>		<u>Net (Expense) Revenues and Changes in Net Assets</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	
GOVERNMENTAL ACTIVITIES				
Parks and recreation	<u>\$ (741,511)</u>	<u>\$ 504,540</u>	<u>\$ 175,458</u>	\$ (61,513)
General revenues				
Unrestricted investment earnings				<u>3,976</u>
Changes in net assets				(57,537)
Net assets, July 1, 2006				<u>227,521</u>
Net assets, June 30, 2007				<u>\$ 169,984</u>

The accompanying notes are an integral part of these financial statements.

FUND
FINANCIAL
STATEMENTS

SOUTHEASTERN LIVINGSTON COUNTY RECREATION AUTHORITY
BALANCE SHEET
GOVERNMENTAL FUND
JUNE 30, 2007

	<u>General Fund</u>
<u>ASSETS</u>	
ASSETS	
Cash and investments	<u>\$ 128,084</u>
<u>LIABILITIES AND FUND BALANCE</u>	
LIABILITIES	
Accounts payable	3,655
Accrued wages	5,136
Deferred revenue	<u>27,245</u>
Total liabilities	36,036
FUND BALANCE - UNRESERVED	<u>92,048</u>
Total liabilities and fund balance	<u>\$ 128,084</u>

The accompanying notes are an integral part of these financial statements.

SOUTHEASTERN LIVINGSTON COUNTY RECREATION AUTHORITY
RECONCILIATION OF STATEMENT OF NET ASSETS
OF GOVERNMENTAL FUND TO THE BALANCE SHEET
JUNE 30, 2007

Amounts reported for governmental activities in the Statement
of Net Assets are different because:

Total fund balance per balance sheet		\$	92,048
Capital assets used in governmental activities are not financial resources and therefore, are not reported in the funds.			
Historical cost	\$	129,598	
Depreciation		<u>(51,662)</u>	
Capital assets net of depreciation			<u>77,936</u>
Net assets of governmental activities		\$	<u><u>169,984</u></u>

The accompanying notes are an integral part of these financial statements.

SOUTHEASTERN LIVINGSTON COUNTY RECREATION AUTHORITY
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUND
FOR THE YEAR ENDED JUNE 30, 2007

	General Fund
REVENUES	
Adult program fees and other charges	\$ 55,070
Youth program fees and other charges	409,528
Donations, and other contributions	175,458
Special activities revenue	24,807
Skate park revenue	15,135
Interest	3,976
	<hr/>
Total revenues	683,974
	<hr/>
EXPENDITURES	
Salaries and payroll taxes	363,267
Employee benefits	78,306
Insurance	15,448
Special activities expenses	15,014
Skate park expenses	2,662
Recreation supplies	33,647
Office expenses	22,462
Bank charges	11,883
Postage expense	15,260
Contract services	99,889
Professional services	28,964
Printing and publishing	18,049
Repairs and maintenance	7,605
Office equipment/furniture	20,362
Computer expense	2,786
Utilities	7,316
Rental expense	14,605
	<hr/>
Total expenditures	757,525
	<hr/>
Net change in fund balance	(73,551)
	<hr/>
FUND BALANCE, JULY 1, 2006	165,599
	<hr/>
FUND BALANCE, JUNE 30, 2007	\$ 92,048
	<hr/> <hr/>

The accompanying notes are an integral part of these financial statements.

SOUTHEASTERN LIVINGSTON COUNTY RECREATION AUTHORITY
RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES OF GOVERNMENTAL FUND TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2007

Amounts reported for governmental activities in the Statement
of Activities are different because:

Net change in fund balance - governmental funds		\$ (73,551)
Governmental funds report capital outlay as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their useful lives as depreciation expense.		
Depreciation expense	\$ (9,344)	
Capital outlay purchased	<u>7,195</u>	
Total		(2,149)
Compensated absences for June 30, 2006	18,163	
Compensated absences for June 30, 2007	<u>-</u>	
Total		<u>18,163</u>
Change in net assets of governmental activities		<u><u>\$ (57,537)</u></u>

The accompanying notes are an integral part of these financial statements.

NOTES
TO
FINANCIAL
STATEMENTS

SOUTHEASTERN LIVINGSTON COUNTY RECREATION AUTHORITY
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2007

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of Southeastern Livingston County Recreation Authority conform to generally accepted accounting principles as applicable to governmental units. The following is a summary of the more significant policies:

A. BASIC FINANCIAL STATEMENTS

In accordance with GASB Statement No. 34 - *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments*, the basic financial statements include both government-wide and fund financial statements.

The government-wide financial statements (Statement of Net Assets and Statement of Activities) report on the Authority as a whole. Governmental fund types are reported in the government-wide financial statements using the economic resources measurement focus and the accrual basis of accounting, which includes long-term assets and receivables as well as long-term debt and obligations. The government-wide financial statements focus more on the sustainability of the Authority as an entity and the change in aggregate financial position resulting from the activities of the fiscal period. Generally, the effect of interfund activity has been removed from the government-wide financial statements.

The government-wide Statement of Net Assets reports all financial and capital resources of the Authority (excluding fiduciary funds). It is displayed in a format of assets less liabilities equals net assets, with the assets and liabilities shown in order of their relative liquidity. Net assets are required to be displayed in three components: 1) invested in capital assets, net of related debt, 2) restricted, and 3) unrestricted. Invested in capital assets, net of related debt is capital assets net of accumulated depreciation and reduced by outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. Restricted net assets are those with constraints placed on their use by either: 1) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or 2) imposed by law through constitutional provisions or enabling legislation. All net assets not otherwise classified as restricted, are shown as unrestricted. Generally, the Authority would first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

The government-wide Statement of Activities demonstrates the degree to which both direct and indirect expenses of the various functions and programs of the Authority are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or identifiable activity. Indirect expenses for administrative overhead are allocated among the functions and activities using a full cost allocation approach and are presented separately to enhance comparability of direct expense between governments that allocate direct expenses and those that do not. Interest on general long-term debt is not allocated to the various functions. Program revenues include: 1) charges to customers or users who purchase, use or directly benefit from goods, services or privileges provided by a particular function or program and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or program. Taxes, unrestricted investment income and other revenues not identifiable with particular functions or programs are included as general revenues. The general revenues support the net costs of the functions and programs not covered by program revenues.

SOUTHEASTERN LIVINGSTON COUNTY RECREATION AUTHORITY
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2007

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Also, part of the basic financial statements are fund financial statements for the governmental funds. The focus of the fund financial statements is on major funds, as defined by GASB Statement No. 34. Although this reporting model sets forth minimum criteria for determination of major funds (a percentage of assets, liabilities, revenues, or expenditures of fund category and of the governmental funds combined), it also gives governments the option of displaying other funds as major funds. Other non-major funds, if any, are combined in a single column on the fund financial statements.

The Authority reports the following major governmental fund:

The General Fund is the Authority's primary operating fund. It accounts for all financial resources of the general government. General Fund activities are funded primarily from program charges and intergovernmental sources.

B. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

The governmental fund financial statements are prepared on a modified accrual basis of accounting. To conform to the modified accrual basis of accounting, certain modifications must be made to the accrual method. These modifications are outlined below:

- A. Revenue is recorded when it becomes both measurable and available (received within 60 days after year-end). Revenue considered susceptible to accrual includes: property taxes, sales and use taxes, licenses, fees and permits, intergovernmental revenues, charges for services and interest.
- B. Expenditures are recorded when the related fund liability is incurred. Principal and interest on long-term debt are recorded as fund liabilities when due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year.
- C. Disbursements for the purchase of capital assets providing future benefits are considered expenditures. Bond proceeds are reported as another financing source.

With this measurement focus, operating statements present increases and decreases in net current assets and unreserved fund balances as a measure of available spendable resources.

This is the traditional basis of accounting for governmental funds and also is the manner in which these funds are normally budgeted. This presentation is deemed most appropriate to: 1) demonstrate legal and covenant compliance, 2) demonstrate the sources and uses of liquid resources, and 3) demonstrate how the Authority's actual revenues and expenditures conform to the annual budget. Since the governmental funds financial statements are presented on a different basis than the governmental activities column of the government-wide financial statements, a reconciliation is provided immediately following each fund statement. These reconciliations briefly explain the adjustments necessary to transform the fund financial statements into the governmental activities column of the government-wide financial statements.

SOUTHEASTERN LIVINGSTON COUNTY RECREATION AUTHORITY
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2007

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

C. BUDGET INFORMATION

The annual budget is prepared by the recreation director and adopted by the Southeastern Livingston County Recreation Authority; subsequent amendments are approved by the Authority's board. Unexpended appropriations lapse at year end; encumbrances are not included as expenditures. The amount of encumbrances outstanding at June 30, 2007 has not been calculated. During the current year, the budget was amended in a legally permissible manner.

The budget has been prepared in accordance with accounting principles generally accepted in the United States of America except that "payment of long-term debt" has been included in expenditures rather than as "other financing uses". The budget has been adopted on a total revenue and expenditure basis; expenditures at this level in excess of amounts budgeted are a violation of Michigan law. The additional detail in this statement is shown in greater detail than the budget that was adopted and is used to provide additional analysis for management use only.

D. CAPITAL ASSETS

Under GASB Statement No. 34, all capital assets whether owned by governmental activities or business-type activities, are recorded and depreciated in the government-wide financial statements. No long-term capital assets or depreciation are shown in the governmental funds financial statements.

Capital assets are defined as assets with an initial, individual cost of more than \$5,000 and an estimated useful life greater than one year. Land is considered a capital asset regardless of initial cost. Capital assets are recorded at cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at the estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major improvements are capitalized and depreciated over the remaining useful lives of the related capital assets.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Office equipment	3 to 5 years
Buildings, structures and improvements	10 to 50 years
Machinery and equipment	5 to 40 years
Vehicle	5 years

E. USE OF ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Actual results could differ from those estimates.

SOUTHEASTERN LIVINGSTON COUNTY RECREATION AUTHORITY
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2007

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

F. RISK MANAGEMENT

The Southeastern Livingston County Recreation Authority is exposed to various risks of loss related to property loss, torts, errors and omissions, and employee injuries (workers' compensation), as well as medical benefits provided to employees. The Authority has purchased commercial insurance for workers' compensation and employee medical claims and participates in the state pool program of the Michigan Municipal Risk Management Authority for claims relating to general liability. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in the past year.

The Michigan Municipal Risk Management Authority's State Pool program operates as a common risk-sharing management program for local units of government in Michigan. Member premiums are used to purchase excess insurance coverage and to pay member claims in excess of deductible amounts. A portion of the excess insurance coverage is underwritten by the Authority itself.

G. CASH AND CASH EQUIVALENTS

The Authority considers its deposits and restricted deposits and investments held with maturities of three months or less are considered to be cash equivalents.

H. INCOME TAXES

As a governmental agency, the Authority is exempt from both federal income taxes and Michigan Single Business Tax.

NOTE 2 - FINANCIAL REPORTING ENTITY

In accordance with the provisions of the Governmental Accounting Standards Board (GASB) Statement No. 39, certain other governmental organizations are not considered to be part of the reporting entity for financial statement purposes.

The criteria established by GASB Statement No. 39 for various governmental organizations to be included in the reporting entity's financial statements include accountability, control, and significant financial relationships.

The accompanying financial statements of Southeastern Livingston County Recreation Authority as of June 30, 2007, include any and all boards, agencies, funds and account groups under the jurisdiction of the Southeastern Livingston County Recreation Authority Board.

Southeastern Livingston County Recreation Authority was jointly incorporated by the City of Brighton, the Charter Township of Brighton, and the Charter Township of Green Oak. The Authority was incorporated in 2002 under provisions of Public Act 321. The Authority is governed by a board composed of two members from each of the above municipalities, two members from Brighton Area Schools, and one at-large member approved by other board members. The Authority was formed to provide recreational services to the respective communities.

SOUTHEASTERN LIVINGSTON COUNTY RECREATION AUTHORITY
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2007

NOTE 3 - CAPITAL ASSETS

Capital asset activity for the Authority's governmental funds for the year ended June 30, 2007 was as follows:

<u>Governmental Activities</u>	<u>Balance 7/1/06</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 6/30/07</u>
Capital assets not being depreciated				
Skate park land	\$ 32,092	\$	\$	\$ 32,092
Capital assets being depreciated				
Office equipment	27,974	7,195		35,169
Skate park land improvements	54,337			54,337
Vehicle	8,000			8,000
Subtotal	90,311	7,195		97,506
Accumulated depreciation				
Office equipment	18,568	3,397		21,965
Skate park land improvements	16,302	5,394		21,696
Vehicle	7,448	553		8,001
Subtotal	42,318	9,344		51,662
Net capital assets being depreciated	47,993	(2,149)		45,844
Net capital assets, governmental activities	<u>\$ 80,085</u>	<u>\$ (2,149)</u>	<u>\$</u>	<u>\$ 77,936</u>

Depreciation expense is being recorded in the government-wide statement of activities based upon the activity utilizing the assets. The only activity in the Authority is the parks and recreation activity. The Authority uses the straight line method to depreciate capital assets over their estimated useful lives.

SOUTHEASTERN LIVINGSTON COUNTY RECREATION AUTHORITY
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2007

NOTE 4 - DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS

Michigan Compiled Laws, Section 129.91, authorizes the Authority to deposit and invest in the accounts of Federally insured banks, credit union, and savings and loan associations; bonds, securities and other direct obligations of the United States, or any agency or instrumentality of the United States; United States government or Federal Agency obligation repurchase agreements; bankers acceptance of United States banks, commercial paper rated by two standard rating agencies within the two highest classifications, which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions which are rated investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan. The Authority's deposits are in accordance with statutory authority.

The Authority has designated one bank for the deposit of its funds. The Authority does not have an investment policy.

The Authority had no investments during the year ended June 30, 2007.

The Authority's cash deposits are subject to custodial credit risk. Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The government does not have a deposit policy for custodial credit risk. At year end, the Authority had \$41,579 of bank deposits (checking and savings accounts) that were uninsured and uncollateralized. The Authority believes that due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all deposits. As a result, the Authority evaluates each financial institution with which it deposits funds and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories.

<u>Deposits</u>	<u>Carrying Amount</u>	<u>Bank Balance</u>
Insured (FDIC)	\$ 100,000	\$ 100,000
Uninsured and uncollateralized	<u>28,084</u>	<u>41,579</u>
Total deposits	<u><u>\$ 128,084</u></u>	<u><u>\$ 141,579</u></u>

SOUTHEASTERN LIVINGSTON COUNTY RECREATION AUTHORITY
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2007

NOTE 5 - RELATED PARTIES

The Authority pays rent for its building space to Brighton Area Schools. Rent expense for the year ended June 30, 2007 was \$11,673. There is no lease for Building Rent. When SELCRA was established a joint venture agreement was created. The Authority pays \$7.50 per hour for room and gym use for program activities.

Other accounting policies are disclosed in other notes to the financial statements.

NOTE 6 - COMPENSATED ABSENCES

It is the Authority's policy to permit full-time employees to accumulate earned but unused sick and vacation pay benefits. All compensated absence pay is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only for employee terminations as of year end. The compensated absence balance was zero and \$18,163 as of June 30, 2007 and 2006, respectively. There is no accrued benefit at June 30, 2007. No employees had any vacation or sick days to rollover, according to their policy.

NOTE 7 - DEFERRED REVENUE

Governmental funds modified accrual basis financial statements and the government-wide full accrual financial statements report deferred revenue in connection with revenue that has not been earned since it related to advance collection of program fees for programs which will be provided subsequent to the end of the current fiscal year.

NOTE 8 – GRANTS AND DONATIONS

During the current year, the Authority received the following grants, donations, and contributions into the General Fund:

Cash contributions	
Charter Township of Brighton	\$ 59,129
City of Brighton	25,618
Genoa Township	32,262
Charter Township of Green Oak	29,330
Private sponsorship	<u>29,119</u>
Total	<u>\$ 175,458</u>

NOTE 9 – DEFINED CONTRIBUTION PENSION PLAN

The Authority provides pension benefits to all of its full-time employees through a defined contribution plan. In a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. The Authority contributes 10 percent of full-time employees' gross earnings. In accordance with these requirements, the Authority contributed \$12,973 during the year ended June 30, 2007. The Authority's contributions for each employee are fully vested after five years for employees who are employed after July 2003. The employees who were with the Authority before July 2003 were fully vested upon hire.

REQUIRED
SUPPLEMENTARY
INFORMATION

SOUTHEASTERN LIVINGSTON COUNTY RECREATION AUTHORITY
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2007

	Budget Amount			Variance with Final Budget Favorable (Unfavorable)
	Original	Final	Actual	
REVENUES				
Adult program fees and other charges	\$ 75,000	\$ 75,000	\$ 55,070	\$ (19,930)
Youth program fees and other charges	475,000	475,000	409,528	(65,472)
Grants, donations, and other contributions	176,339	176,339	175,458	(881)
Special activities revenue	45,000	45,000	24,807	(20,193)
Skate park revenue	35,000	35,000	15,135	(19,865)
Interest	4,500	4,500	3,976	(524)
Total revenues	810,839	810,839	683,974	(126,865)
EXPENDITURES				
Salaries and payroll taxes	383,579	383,579	363,267	20,312
Employee benefits	89,860	89,860	78,306	11,554
Insurance	16,000	16,000	15,448	552
Special activities expenses	12,000	12,000	15,014	(3,014)
Skate park expenses	6,000	6,000	2,662	3,338
Recreation supplies	46,000	46,000	33,647	12,353
Office expenses	27,200	27,200	22,462	4,738
Bank charges	12,000	12,000	11,883	117
Postage expense	12,900	12,900	15,260	(2,360)
Contract services	109,000	109,000	99,889	9,111
Professional services	32,900	32,900	28,964	3,936
Printing and publishing	17,000	17,000	18,049	(1,049)
Repairs and maintenance	6,000	6,000	7,605	(1,605)
Office equipment/furniture	8,000	8,000	20,362	(12,362)
Computer expense	3,000	3,000	2,786	214
Utilities	9,200	9,200	7,316	1,884
Rental expense	20,000	20,000	14,605	5,395
Total expenditures	810,639	810,639	757,525	53,114
Net change in fund balance	200	200	(73,551)	(73,751)
FUND BALANCE, JULY 1, 2006	165,599	165,599	165,599	
FUND BALANCE, JUNE 30, 2007	\$ 165,799	\$ 165,799	\$ 92,048	\$ (73,751)



PFEFFER ■ HANNIFORD ■ PALKA
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September 13, 2007

To the Members of the Board
Southeastern Livingston County
Recreation Authority
7878 Brighton Road
Brighton, Michigan 48116

Honorable Board of Trustees:

In planning and performing our audit of the financial statements of Southeastern Livingston County Recreation Authority for the year ended June 30, 2007, we came across some items which we are bringing to your attention for discussion. Those items are as follows:

CASH DISBURSEMENTS

We noticed an instance in which the Authority paid sales tax on items. The Authority is exempt from paying this tax, and should take measures to avoid having this tax collected. In some circumstances, these amounts can be refunded by the vendor charging this tax.

There was an instance where there was a lack of support with expenses that were paid. An approved original invoice should be attached to the check copy and filed with the paid bills.

There was an instance where a check was written to an individual for damage done to their vehicle. This is a questionable expense. In the future the Board should reconsider these types of payments.

CASH MANAGEMENT

The Authority does not have an investment policy. The Authority is required to have an investment policy in accordance with Public Act 196 of 1997 which authorizes investments in bonds and securities of the United States government and bank accounts and CD's.

POST-RETIREMENT BENEFITS

The Government Accounting Standards Board (GASB) has released Statement Number 45, *Accounting and Reporting by Employers for Post-employment Benefits Other than Pensions*. The new pronouncement provides guidance for local units of government in recognizing the cost of retiree health care, as well as many "other" post-employment benefits (other than pensions). The new rules will cause the government-wide financial statements to recognize the cost of providing retiree health care coverage over the working life of the employee, rather than at the time the health care premiums are paid. The new pronouncement is effective for the year ending June 30, 2009. An actuarial calculation will be required once every three years.

COMMUNICATION OF SIGNIFICANT DEFICIENCIES AND MATERIAL WEAKNESSES

In planning and performing our audit of the financial statements of the governmental activities of Southeastern Livingston County Recreation Authority as of and for the year ended June 30, 2007, in accordance with auditing standards generally accepted in the United States of America, we considered Southeastern Livingston County Recreation Authority's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, as discussed below, we identified one deficiency in internal control that we consider to be a significant deficiency or material weakness.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis.

A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with accounting principles generally accepted in the United States of America such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

We consider the following to be a material weakness of the Authority:

- Journal entries were required during the audit to ensure the financial statement presentation was in conformity with generally accepted accounting principals. It should be noted that a number of these journal entries were related to transactions that were unusual and infrequent in nature. The entries also include those required for the full-accrual presentation of the government-wide statements.

This report is intended solely for the information and use of the Authority Board and is not intended to be and should not be used by any other party.

We would like to thank the Authority staff and management for the cooperation and assistance provided during the audit. If you should have any questions, comments or concerns please let us know.

Pfeffer, Hanniford & Palka, P.C.

PFEFFER, HANNIFORD & PALKA
Certified Public Accountants